**How to perform an email Account Setup in Microsoft Outlook 2013-2016 (SSL Settings)**

 **Open Outlook 2016

Select File > Add Account
**

 **You will see a box as shown below. And you may proceed to fill in your name, email address and password. Click Next.
**

**After some time, your email will be configured. If not and a box appears like below:
Just click Next to set up unencrypted connection.
**

**Click Finish and you have successfully configured your email account .
Note that you are using IMAP.



However, if even unencrypted email fails, you can try to manually configure your email settings.**

**Manually Configuring Email Settings**

 **Click on Manual set up or additional server types and click Next.
**

 **Click on POP or IMAP and click Next.
**

**Fill in all the spaces below. Next, click on More Settings.
**

**On the INCOMING MAIL SERVER settings page,
Username:****user@yourdomain.com****where it should be your email address.
Password: your email account password
IMAP/POP3 server : *mail.prubsnadvisor.com.my*

On the OUTGOING MAIL SERVER settings page,
Username:****user@yourdomain.com****where it should be your email address.
Password : your email account password
SMTP server : *mail.prubsnadvisor.com.my*

Go to Outgoing Server and tick “My outgoing server SMTP requires authentication" then click the radio button next to Use same settings as my incoming mail server.
**

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 **Go to Advanced and change the Incoming Server Port (IMAP) to 993.**

**If you're using POP3 settings, set the Incoming Server Port (POP3) to 995 as seen below.

Select ‘encrypted connection’ (SSL).**

**Security type: SSL/TLS (accept all certificates)
Incoming Server Port: 993 (IMAP) / 995 (POP3)**

**Security type: SSL/TLS (accept all certificates)
Outgoing Server Port: 465

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**Click Next, then press the Finish button.**